# The Director General

National Service Secretariat Accra

# Subject: Request for Deployment of Two (2) National Service Personnel to NaSIA Regional Offices

Dear Sir/Madam,

I hope this letter finds you well. The National Schools Inspectorate Authority (NaSIA) is

pleased to formally request the deployment of two (2) National Service Personnel (NSS) to support our operations in the following regional offices:

1. Ashanti Region
2. Bono Region
3. Bono East Region
4. Central Region
5. Eastern Region
6. Greater Accra Region
7. Northern Region
8. Upper East Region
9. Upper West Region
10. Volta Region
11. Western Region

NaSIA is mandated to enforce quality standards in pre-tertiary educational institutions across Ghana through regular school inspections, licensing, and stakeholder engagement. To enhance our regional operations, we require the support of NSS personnel to assist with:

* + Administrative and logistical tasks.
  + Data entry and report compilation.
  + Coordination of inspection activities.
  + School License distribution and record keeping

We kindly request that the selected personnel be posted to our regional offices at the earliest convenience to ensure seamless operations for the year.

For further clarification, please contact the NaSIA Head Office via [info@nasia.gov.gh](mailto:info@nasia.gov.gh) or call 0302907539.

We appreciate your continued partnership in strengthening Ghana’s education sector and look forward to your favorable response.

Yours faithfully,

…………………..

# Prof. Azeko Tahiru Salifu

Inspector General of Schools,

National Schools Inspectorate Authority (NaSIA)